

Jean Waterloo Lenox Township Library  
Board Meeting Minutes  
October 17, 2024

- I. Call to Order: The meeting was called to order at 6:01 pm by Daniel VanDeKerkhove.
- II. Roll Call:
  - a. Present: Adrienne Hilmon, Melanie Cochrill, Pat Bruen, Beth Oakley and Daniel VanDeKerkhove.
  - b. Absent: John Notte
  - c. Staff: Beth Bogaert
  - d. Visitor: Art Bruen
- III. Motion by Melanie to approve the agenda. Seconded by Beth and approved unanimously.
- IV. Public comments on agenda items: None.
- V. Secretary's report:
  - a. Motion to approve the September 19<sup>th</sup> minutes by Beth, seconded by Melanie and approved unanimously.
- VI. Treasurer's Report:
  - a. Motion to approve treasurer's report by Adrienne. Motion seconded by Pat and approved unanimously.
  - b. Motion to approve payment of bills by Beth O., seconded by Melanie and approved unanimously.
- VII. Director's Report:
  - a. Library Happenings.
    - 1) October programs, including the NHFD story time, Kristy Robinett and the Adult Craft have been well attended. Haunted Library is on Saturday, October 26 and begins at 6:30pm. The Children's Halloween Party is on Tuesday, October 29<sup>th</sup> at 5:30pm.
    - 2) Beth B, and Adrienne attended a luncheon on October 11<sup>th</sup> regarding state aid presented by Joe Hamlin with the Library of Michigan and sponsored by Suburban Library Cooperative.

- 3) The library received an appreciation award at New Haven United on October 10<sup>th</sup>, along with several other local businesses and organizations.
- 4) The library gifted the NHFD a new dragon 'best friend.' A brief survey to choose a name was created so the NHFD could get community input. Mike Kirsten has already put together graphic art of the dragon and will produce coloring sheets when the dragon has a name. According to Fire Chief Daniel Stier, the dragon is going to be used for Fire Prevention programs moving forward.
- 5) Beth B. will be out of the office from October 28<sup>th</sup> until November 12<sup>th</sup>. Casee Talley-Hill will be the point of contact regarding library business.

b. Emotional Support Animals: Upon speaking with both the library's insurance agent, Dustin Drabek from the Decker Agency, and the library's attorney, Michael Nickerson, the library was advised that best practice with regard to service animals and emotional support animals is to follow the law. Mr. Nickerson wrote policy for the Clinton-Macomb Public Library that Beth B. will use as framework for the updated policy at our library.

#### VIII. President's Report

##### a. Old Business

- 1) Expansion Exploration Committee met after the last Board meeting and will be meeting again next week. They will be looking at the former plans and needs assessment. They need input from an architect, as well as several other professionals. The youth are very excited and anxious to get started. We need to have more established plans to approach the village and the superintendent of schools regarding possible use of the back parking lot across Clark Street.
- 2) After reviewing the quotes received for improving our lighting system, Melanie made a motion to allow the director to make the final choice on lighting up to \$6,000. The motion was seconded by Daniel and approved unanimously.

b. New Business: There was none.

IX: Comments /Announcements : None

- X The next meeting of the Jean Waterloo Lenox Township Board will be held on Thursday, November 21, 2024 at 6:00 pm.
- XI. Motion to adjourn at 7:01 pm by Pat. Seconded by Melanie and carried.

Respectfully submitted,

*Pat Bruen. Secretary*