

Jean Waterloo Public Library

Board Minutes

October 20, 2017

- I. **Call to Order:** The regular meeting of the Board of Trustees of the Lenox Township Library was called to order at 6:08 PM by Goralczyk.

Present: Mark Goralczyk, Phino DeLeon, Shirley Drake, Gretchen Sterling, Virginia Hofman

Staff: Karen White-Owens

Guests: Sylvia Steward, Cathy Mutart, Adam Yoffee

Absent: None

- II. **Approval of the Agenda:** A motion was made by Hofman, seconded by Sterling to approve the agenda. Motion carried.

- III. **Public Comment:** None

- IV. **Secretary's Report:** A motion was made by Hofman, seconded by Drake to approve the September minutes. Motion carried.

- V. **Treasurer's Report:** A motion was made by DeLeon, seconded by Drake to approve the payment of bills for September. Motion carried.

- VI. **Director's Report:**

- a. **General Updates:** Karen went over the grant application activities that she has been doing to assist the library, along with some upcoming events that are set to take place. She also discussed some new ideas for upcoming activities that her and the staff are considering. Lastly, the MLA event that she attended and some of the ideas that she came back with from that.

VII. New Business:

- a. **Trustee:** Mark reached out to Sylvia Steward to invite her to the meeting and propose her return to the board. A motion was made by Drake, seconded by Sterling to approve Steward to fill the vacant position. Motion carried.
- b. **Renovation:** Karen shared with the board the status of her search for renovation companies as well as the fact that she will be setting appointments for them to visit the library.
- c. **Christmas Dinner:** The board discussed some options for dinner, nothing was decided so the discussion was tabled.

VIII. Old Business:

- a. **Gratiot Property:** Cathy Mutart & Adam Yoffee spoke to the board and reiterated their position to use the land that we currently own. They have stated that they are willing to be flexible with terms and even willing to consider renting a portion of the frontage that is adjacent to the dealership. They want to expand their business but are landlocked and are looking for reasonable solutions. The board is looking into alternatives to possibly accommodate their requests. The board will discuss further after more information has been produced and reviewed by the board.

IX. Next Meeting: The next meeting is November 17th, 2017.

X. Adjournment: On a motion by Drake, seconded by Hofman, the meeting adjourned at 7:10 PM

Submitted by:

Phino DeLeon, Secretary