

Lenox Township Library

Board Minutes

February 17, 2017

- I. **Call to Order:** The regular meeting of the Board of Trustees of the Lenox Township Library was called to order at 6:17 PM by Goralczyk.

Present: Mark Goralczyk, Phino DeLeon, Gretchen Sterling, Shirley Drake, Virginia Hofman

Staff: Karen White-Owens

Absent: None

- II. **Approval of the Agenda:** A motion was made by Drake, seconded by DeLeon to approve the agenda. Motion carried.

- III. **Public Comment:** Rhonda Davis first introduced herself followed by Jeffrey Hunt Both were interviewed by the board along with given an explanation of the duties and responsibilities. After, each person was interviewed separately, they excused themselves from the meeting.

- IV. **Secretary's Report:** A motion was made by Sterling, seconded by Hofman to approve the December corrected minutes. Motion carried. The minutes for January were tabled due to an error discovered and were tabled until next meeting.

- V. **Treasurer's Report:** A motion was made by DeLeon, seconded by Drake to approve the payment of bills for December of 2016. Motion carried. A motion was made by Sterling, seconded by Hofman to approve the payment of bills for January of 2017. Motion carried.
- a. **Executive board vacancy:** Tabled until next meeting.
 - b. **Checking account:** No changes until after next meeting due to vacancy.
 - c. **Conference fees:** In future minutes, secretary will include the destination/location along with the amount that the board is paying, along with a breakdown of where the funds will be allocated.
 - d. **ALA cost:** The second fee for ALA was double billed and has already been refunded.

VI. Director's Report:

- a. **Building repair:** The furnace is failing and will need to be replaced along with the A/C unit. Karen is currently collecting quotes which will be presented at next month's next meeting.
- b. **Rural loan:** Funding looks like it is still safe, and we can still move forward as planned. Karen is also looking into if the funding can be used to cover the architectural costs that are required by load admin.

VII. New Business:

- a. **Library trustee voting:** It was decided by majority vote, that Rhonda Davis was the preferred candidate for the vacant board seat. A motion was made by DeLeon, seconded by Drake to approve offering her the position. Motion carried.
- b. **Compensation-Board members:** Upon further investigation into whether board members can be paid, it was discovered that a public act in the state of Michigan prevents it, what is allowed is mileage to attend to and from the meetings.

VIII. Old Business:

- a. **Library re-branding:** A discussion was held on the re-branding of the library, it was tabled until more discovery can be done in regards to go about making the change public knowledge along with what the new name will be.
- b. **Website:**
 - i. **Minutes:** The meeting minutes have been missing from the website, the cause was discovered and resolved.
- c. **Soliciting:** Signs will be posted stating the "NO SOLICITATION" policy on the premises.

IX. Next Meeting: The next meeting is March 17th, 2017.

X. Adjournment: On a motion by Hofman, seconded by Sterling, the meeting adjourned at 8:00 PM

Submitted by:

Phino DeLeon, Secretary