

Lenox Township Library

Board Minutes

December 9, 2016

- I. **Call to Order:** The regular meeting of the Board of Trustees of the Lenox Township Library was called to order at 6:26 PM by Goralczyk.
Present: Phino DeLeon, Gretchen Sterling, Mark Goralczyk, Virginia Hofman
Staff: Karen White-Owens
Absent: Shirley Drake

- II. **Approval of the Agenda:** A motion was made by DeLeon, seconded by Sterling to approve the agenda. Motion carried.

- III. **Swearing in the Board:** The newly elected Lenox Township Board of Trustees was sworn in by the Lenox Township clerk.

- IV. **Public Comment:** None

- V. **Secretary's Report:** A motion was made by Sterling, seconded by Hofman to approve the November 18, 2016 minutes. Motion carried.

- VI. **Treasurer's Report:** Tabled until January 20th 2017 meeting due to vacancy.

- VII. **Director's Report:**
 - a. **Calendar of Events:** White-Owens shared the calendar that went into the winter tax bills. Sending a version in summer was discussed. It was tabled until a later meeting.
 - b. **Santa Claus Visit:** On Saturday the 16th @ 10:30 - refreshments & storytime are planned for the attendees.
 - c. **Dinner:** Christmas dinner has been postponed until 2017. Date/time to be determined.
 - d. **Board Vacancy:** Request posts are up to try to fill the vacancy. On FaceBook as well.

VIII. New Business:

- a. **Elections:** On a motion by DeLeon, seconded by Sterling the Lenox Township Library Board approves the slate of officers as follows:

Mark Goralczyk: President

Vacant: **Treasurer**

Phino DeLeon: Secretary

Motion Carried

- b. **Checking account - new check signers:** On a motion by Sterling, seconded by DeLeon the Lenox Township Library's bank account at PNC Bank will add Phino DeLeon and retain Mark Goralczyk and Karen White-Owens.
- c. **Checking account - old check signers:** On a motion by Sterling, seconded by DeLeon the Lenox Township Library's bank account at PNC Bank will remove Susan Dudgeon and Lisa Martin.

IX. **Next Meeting:** The next meeting is January 20, 2017.

X. **Adjournment:** On a motion by Hofman, seconded by Sterling, the meeting adjourned at 6:51 PM

Submitted by:

Phino DeLeon, Secretary