

**Lenox Township Library
Board Minutes
December 11, 2015**

- I. **Call to Order:** The regular meeting of the Board of Trustees of the Lenox Township Library was called to order at 6:04 p.m. by Mark Goralczyk.

Present: Phino DeLeon, Shirley Drake, Susan Dudgeon, Mark Goralczyk, Lisa Martin, Sylvia Steward
Absent: none
Staff: Karen White-Owens
Guests: none

- II. **Approval of the Agenda:** A motion was made by Steward and seconded by Dudgeon to approve the agenda. Motion carried.

- III. **Public Comment:** none

- IV. **Secretary's Report:** A motion was made by Drake, seconded by Dudgeon to approve the corrected November 2015 minutes. Motion carried.

- V. **Treasurer's Report:** Dudgeon reviewed a copy of the report with the board. The report was received and filed. A motion was made to approve the payment of bills for November 2015 by Martin, seconded by Steward.

- VI. **Director's Report:**
 - a. **Fax and Copy Prices:** A motion was made by Drake, seconded by DeLeon, to increase the fees for faxes and copies going into effect on January 1, 2016. Motion carried. One a motion from Steward, seconded the Lenox Township Library will increase the fee for a guest pass for computer access to \$1.00 for patrons not eligible for a library card with identification present and no previous outstanding fines. Motion carried.

- VII. **New Business:**
 - a. **Election:** On a motion from Steward, seconded by Drake, the Lenox Township Library Board approves the slate of officers as follows:
Mark Goralczyk : President
Susan Dudgeon: Treasurer
Lisa Martin: Secretary
Motion carried.

 - b. **Minimum wage increase:** On a motion from Drake, seconded by Dudgeon the wages for Jessica, Stacey, and Bradley will increase from \$8.15 to \$8.50 as of January 1. Motion carried.

VIII. **Old Business**

a. **SurveyMonkey:** Tabled until January.

b. **Bookkeeper:** Tabled until January.

c. **FOIA:** Tabled until January.

IX. **Next meeting:** The next meeting is January 15, 2016.

X. **Adjournment:** On a motion from Steward, seconded by Drake, the meeting was adjourned at 7:00 p.m.

Submitted by:

Lisa Martin, Secretary