

**Lenox Township Library**  
**Board Minutes**  
**June 19, 2015**

- I. **Call to Order:** The regular meeting of the Board of Trustees of the Lenox Township Library was called to order at 6:06 p.m. by Mark Goralczyk.  
  
**Present:** Susan Dudgeon, Mark Goralczyk, Lisa Martin, Sylvia Steward  
**Absent:** Shirley Drake  
**Staff:** Karen White-Owens  
**Guests:** none
  
- II. **Approval of the Agenda:** A motion was made by Steward and seconded by Dudgeon to approve the agenda. Motion carried.
  
- III. **Public Comment:** none
  
- IV. **Secretary's Report:** A motion was made by Dudgeon, seconded by Steward to approve the May 2015 minutes. Motion carried.
  
- V. **Treasurer's Report:** Dudgeon reviewed a copy of the report with the board. The report was received and filed. A motion was made to approve the payment of bills for May by Steward, seconded by Martin. Motion carried
  
- VI. **Director's Report:**
  - a. **2015-16 Budget:** A motion was made by Dudgeon, seconded by Steward to move \$59.44 from Equipment to Insurance, \$683.91 from Equipment to Insurance – Health, \$0.89 from Equipment to Magazines & Newspapers, \$313.65 from Equipment to Repairs & Maintenance and \$942.11 from Equipment to Telephone & Util. Motion carried. On a motion from Martin, seconded by Steward the 2015-16 budget was approved as presented. Motion carried.
  - b. **After-hours Lock in:** Six staff members will work at the After-hours Lock in on July 24. No overtime hours will be accrued for their scheduled time. Goralczyk suggested informing the Sheriff's department that the building is in use after hours.
  - c. **Haven Place:** White-Owens is developing a partnership to coordinate a fall tutoring program to take place in both buildings.
  - d. **Grants:** Bogaert submitted the Best Library Grant from the American Library Association. White-Owens will follow up on the Rural Grant.
  
- VII. **New Business:**
  - a. **Rose Cellar Event:** A book sale fundraiser will take place at the event on August 8 from 9 a.m. to 6 p.m. White-Owens will contact Rose Cellar to request a table.

Donations will be requested by the library and will be packed up by Goralczyk and stored at Dudgeon's home until the sale. The End of Summer Reading Blowout on August 8 featuring Joel Tacey should be publicized as a Rocketfest event. Martin will forward this information to a Rocketfest committee member. Goralczyk suggested holding an outdoor movie fundraiser with concessions to raise funds for the library.

VIII. **Old Business:**

- a. **Trustee Position:** One candidate applied, however has not responded for an interview. The position will be reposted.
- b. **Staking of the Property:** On a motion from Steward, seconded by Martin the boundary survey will be completed by Lehner Associates on the Gratiot property. Motion carried.
- c. **FOIA:** The Lenox Township Library can use Lenox Township's revised FOIA policy as a guide to create the new policy for the library.
- d. **Run2Read:** Staff and board members participated in the Run2Read event to benefit the Macomb Literacy Partners.
- e. **Employee Evaluation:** A blank copy of the evaluation is requested by the board.
- f. **Health Care:** Topic is tabled.

IX. **Next Meeting:** To be determined. No current meetings are scheduled for July and August, unless a meeting is needed. September 18, 2015 is the next scheduled meeting.

X. **Adjournment:** On a motion from Dudgeon, seconded by Steward, the meeting was adjourned at 7:25 p.m.

Submitted by:

Lisa Martin, Secretary