

Lenox Township Library
Board Minutes
January 16, 2015

- I. **Call to Order:** The regular meeting of the Board of Trustees of the Lenox Township Library was called to order at 6:17 p.m. by Mark Goralczyk.

Present: Shirley Drake, Susan Dudgeon, Mark Goralczyk, Lisa Martin
Absent: Joshua Sawdon, Sylvia Steward
Staff: Karen White-Owens
Guests: none
- II. **Approval of the Agenda:** A motion was made by Drake and seconded by Dudgeon to approve the agenda. Motion carried.
- III. **Public Comment:** none
- IV. **Secretary's Report:** A motion was made by Dudgeon, seconded by Drake to approve the December 2014 minutes . Motion carried. A motion was made by Dudgeon, seconded by Martin to move \$100.00 from Contingency to Audit. Motion carried.
- V. **Treasurer's Report:** Dudgeon reviewed a copy of the report with the board. The report was received and filed. A motion was made to approve the payment of bills for November by Martin, seconded by Drake. Motion carried.
- VI. **Director's Report:**
Trustee Position: Mr. Nickerson sent an informational letter stating Joshua Sawdon can be removed from the Lenox Township Library Board of Trustees. Nickerson recommended the by-laws be amended to address specific behavior that would cause a vacancy. A final notice will be sent to Joshua Sawdon stating he is removed from the board via certified mail. The board can appoint someone for the vacant position after posting it or can delay appointment and have it appear on the ballot in May 2015. A motion was made by Dudgeon, seconded by Martin to removed Joshua Sawdon from the Lenox Township Library Board of Trustees. Motion carried.
- VII. **New Business:** none
- VIII. **Old Business:**
 - a. **New Building:** The Gratiot property has not been staked yet. The quotes will be discussed at the next meeting.

- b. **Employee Vacation:** This topic will be discussed at February's meeting.
Goralczyk requested that White-Owens provide detailed information at the next meeting as to how vacation time is calculated.
- c. **Health Care:** This topic will be discussed at a future meeting.

IX. **Next Meeting:** Friday, January 20, 2015 at 6:00 p.m.

X. **Adjournment:** On a motion from Drake, seconded by Dudgeon the meeting was adjourned at 6:45 p.m.

Submitted by:

Lisa Martin, Secretary