

## **Library Card—Eligibility and Type**

The Lenox Township Library issues a library card at no charge to any resident or property owner of Lenox Township or New Haven upon proof of current residency or property ownership.

The library will not issue new library cards 30 minutes prior to closing (i.e. Monday-Thursday 7:30pm, Friday 4:30pm, and Saturday 3:30pm).

**Contract Card:** A library card will be issued at no charge to any resident of a community that contract with the Lenox Township Library for library service upon proof of current residency within the contract community. Contract cards must be renewed annually.

**Institution Card:** Any public or private school, nursery school, and daycare (commercial or residential) facility located in the legal service area of the Lenox Township Library is eligible for an institution card. Institution library cards must be renewed on an annual basis. Institution cardholders are subject to all the rules outlined in the Institution Loan Policy.

**Teacher Courtesy Card:** Any teacher who is employed by a New Haven Community Schools district school or Merritt Academy and who lives outside of the Suburban Library Cooperative (SLC) service area is eligible to receive a teacher courtesy card from the Lenox Township Library. All teachers must provide a government issued photo ID as well as proof of employment (current work badge, paystub, etc.) at an abovementioned institution. Teacher courtesy cards must be renewed on an annual basis. Institution cardholders are subject to all the rules outlined in the Teacher Courtesy Card Loan Policy.

**Homebound Card:** Any person within the legal service area of the Lenox Township Library who is unable to come to the library because of limited mobility, illness or disability, either temporary or long term, is eligible for a homebound library card. Homebound library cards must be renewed every three years. Homebound cardholders are subject to all the same rules as regular library patrons.

**Outreach Card:** Any extended care, nursing home, senior citizen housing facility, correctional facility in Lenox Township is eligible for an outreach card. Outreach cards are renewable on an annual basis.

**Non-resident Card:** A non-resident card, for which the citizen remits an annual fee, will be provided to anyone wishing such a card who is not a resident of any Suburban Library Cooperative Community and/or is not served by a library with cooperative borrowing agreements with SLC. The fee for this card will be set by the Board of Trustees.